



# Dental & Vision Enrollment/Change/Term & Transfer Form

## Section A: For District Office Use Only

District Name: \_\_\_\_\_ Dental Group/Divison#: \_\_\_\_\_ Vision Group/Division#: \_\_\_\_\_

EE Classification:  Classified  Certificated  Management/Confidential Date of Hire: \_\_\_\_\_ Effective Date: \_\_\_\_\_

### Terminations & Transfers

Terminate or  Transfer EE: \_\_\_\_\_  Dental  Vision Effective Date \_\_\_\_\_ SSN: \_\_\_\_\_ Transfer to: \_\_\_\_\_

Terminate or  Transfer EE: \_\_\_\_\_  Dental  Vision Effective Date \_\_\_\_\_ SSN: \_\_\_\_\_ Transfer to: \_\_\_\_\_

Terminate or  Transfer EE: \_\_\_\_\_  Dental  Vision Effective Date \_\_\_\_\_ SSN: \_\_\_\_\_ Transfer to: \_\_\_\_\_

### Notes (Transfers from other Districts, Changes or Corrections, etc)

## Section B: Event

New Enrollment  Add Dependent(s)  Delete Dependent(s)  Terminate Coverage  Change of Address  Update or Correct Name, DOB or SSN

## Section C: Enrollee

Name (Last, First, MI): \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Phone #: \_\_\_\_\_ Sex:  Male  Female  Non-Binary Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

## Section D: Dependents

			Sex	Dental	Vision
Spouse/Domestic Partner Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete
Child Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete
Child Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete
Child Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete
Child Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete
Child Name (Last, First, MI):	Date of Birth:	SSN:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Add <input type="checkbox"/> Delete

## Section E: Signature

All information on this form is correct and true to the best of my knowledge. I understand that it is the basis on which coverage may be issued under the plan. Any misstatements or omissions may result in future claims being denied and/or the policy being rescinded. You are entitled to a copy of this signed authorization for your files.

I, on behalf of myself and my family members listed on this Form, if any, agree to be bound by the benefits, co-payments, deductibles, exclusions, limitations, and other terms and conditions of the Dental and Vision plan documents, including the Evidence of Coverage.

Additionally, any person who knowingly and with intent to injure, defraud, or deceive the district, RESIG, or plan service provider, by filing a statement or claim containing false or misleading information may be guilty of a criminal act punishable under law. I attest by signing below that I have reviewed the information provided on this application and to the best of my knowledge and belief, it is true and accurate with no omissions or misstatements.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

