

MINUTES

EXECUTIVE COMMITTEE MEETING June 8, 2017

SAN ANDREAS I/II CONFERENCE ROOMS

CALL TO ORDER

The meeting was called to order by President Steve Jorgensen at 10:40 a.m.

ATTENDANCE

Those in attendance were:

Executive Committee

Steve Jorgensen	President	Windsor Unified
Joe Pandolfo	Vice President	Rincon Valley Union
Mary Downey	Sec./Treasurer/Auditor	So. County Office of Ed.
Bob Raines	Director	Shoreline Unified
Sue Field	Director	Bennett Valley U.S.D.
Eric Hoppes	Director	Wilmar Union
Jason Lea	Director	Santa Rosa City Schools

RESIG Staff

Rose Burcina	Executive Director
Chris Spencer	Workers' Compensation Claims Manager
Suzanne Pelz	Workers' Compensation Claims Supervisor
Deborah Keeran	Workers' Compensation Resource Coordinator
Patty Baumunk	Director of Employee Benefits
Steven Fields	Property & Liability Risk Manager
Deborah Fraser	Property & Liability Senior Claims Adjuster
Ronda Bergesen	Business Manager

APPROVAL OF AGENDA

A motion was made by Joe Pandolfo and seconded by Sue Field to approve the agenda as presented. Ayes: Jorgensen, Pandolfo, Downey, Field, Raines, Lea, and Hoppes. Motion passed unanimously.

INTRODUCTIONS & RECOGNITIONS

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

A. Minutes Approval:

- **Executive Committee Meeting – May 18, 2017**
- **Special Executive Committee Meeting – May 25, 2017**

B. Warrants Issued – May 2017

C. 2016/17 Budget Adjustments

D. Strategic Planning Follow-Up

A motion was made by Sue Field and seconded by Eric Hoppes to approve the Consent Calendar as presented. Ayes: Jorgensen, Pandolfo, Downey, Field, Raines, Lea, and Hoppes. Motion passed unanimously.

ACTION

E. Resolution to Authorize 2016/17 Fund Balance Transfers

The Resolution is a routine item that is presented to the Executive Committee annually.

RESIG Staff recommended that the Executive Committee approve Resolution #16/17-04 Authorization to Make Transfers Between Fund Balances and Expenditures at Close of Year 2016/17 per E.C. 42601.

It was moved by Mary Downey and seconded by Joe Pandolfo that the Executive Committee approve Resolution #16/17-04 as presented. Motion passed with the following roll call vote:

Steve Jorgensen	Aye	Eric Hoppes	Aye
Mary Downey	Aye	Joe Pandolfo	Aye
Sue Field	Aye	Bob Raines	Aye
Jason Lea	Aye		

F. Prop. & Liability Memorandum of Coverage 2016/17 – Proposed Revision

Burcina reminded the Executive Committee that Petaluma City Schools previously presented concern over RESIG's coverage for buses valued under

\$100,000. Specifically, for a bus that was totaled in an accident for which coverage was limited to actual cash value instead of replacement value.

RESIG Staff was directed to continue to work with the district to resolve the issue, including review the coverage and recommendations to the Executive Committee, if necessary.

Staff approached the Property & Liability excess coverage broker, Wells Fargo, to conduct a market search for gap coverage but no responses were received. Staff then asked RESIG's actuarial consultant, Jack Joyce of Bay Actuarial Consultants, to analyze RESIG's loss history for totaled buses and develop a rate for gap coverage between actual cash value and replacement cost within the SIR (self-insured retention) of \$100,000. The actuary concluded that RESIG could provide coverage with no impact to the current rates as the risk is considered minimal and rates and members' modification factors would be adjusted if a trend or spike in totaled business occurs in the future.

A motion was made by Bob Raines and seconded by Sue Field to approve the revision to the 2016/17 Property & Liability Memorandum of Coverage A—Limit of Liability to include coverage for buses at replacement cost in RESIG's SIR, as presented. Ayes: Jorgensen, Pandolfo, Downey, Field, Raines, Lea, and Hoppes. Motion passed unanimously.

REPORT/DISCUSSION

G. Executive Director's Report

Rose Burcina reported the following:

- Workers' Compensation—State Claims Audit

The State auditors will be at RESIG starting Monday, June 19th. They are expected to be onsite for 2-3 weeks.

BOARD COMMUNICATION

1. BASIC Minutes—April 11, 2017

ADJOURNMENT

The meeting was adjourned by President Steve Jorgensen at 10:48 a.m.

SUBMITTED BY:

APPROVED BY:

Rose R. Burcina, Executive Director
President

Joseph V. Pandolfo, Jr., Ed.D.,