



**AGENDA**

**EXECUTIVE COMMITTEE**

**December 7, 2017**

**Meeting 10:00 A.M.**

**RESIG Conference Center  
 San Andreas Conference Rooms I/II  
 5760 Skylane Boulevard, Suite 100  
 Windsor, CA**

**ATTENDANCE – EXECUTIVE COMMITTEE/STAFF**

Joe Pandolfo	_____	Rose Burcina	_____
Bob Raines	_____	Chris Spencer	_____
Mary Downey	_____	Suzanne Pelz	_____
Susan Field	_____	Will Davis	_____
Eric Hoppes	_____	Patty Baumunk	_____
Jason Lea	_____	Steven Fields	_____
Lois Standring	_____	Deborah Fraser	_____
		Ronda Bergesen	_____
		Diane Vieyra	_____
		Sheri Reed	_____

**ADMINISTRATORS/BROKERS/CONSULTANTS**

Wells Fargo Ins. Services \_\_\_\_\_  
 Alliant Insurance Services \_\_\_\_\_  
 Self-Insured Schools of CA (SISC) \_\_\_\_\_  
 Guests: \_\_\_\_\_

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related accommodation to participate in this meeting, please contact RESIG at 707-836-0779. Requests must be made at least one full business day before the start of the meeting.*

*Written open session materials distributed to the Executive Committee are available for public inspection at RESIG, 5760 Skylane Blvd., Windsor CA 95492 during normal business hours.*

**CALL TO ORDER – Joe Pandolfo, President**

**Time:** \_\_\_\_\_

**Approval of Agenda**

M\_\_\_S\_\_\_A\_\_\_N\_\_\_

## **INTRODUCTIONS AND RECOGNITIONS**

## **PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any items within the subject matter jurisdiction of the Board, to include items on this agenda; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson, subject to the approval of the Board.

## **AGENDA**

**NOTE:** THE BOARD MAY TAKE ACTION ON ANY DISCUSSION ITEM LISTED ON THIS AGENDA

## **INDEX**

## **CONSENT CALENDAR**

M\_\_\_S\_\_\_A\_\_\_N\_\_\_

### **PAGE**

- A. **05** Minutes Approval – October 19, 2017
- B. **12** Warrants Issued – October 2017  
***The Executive Committee is being asked to approve RESIG’s warrants, as summarized in the attached document.***
- C. **16** Quarterly Investment Report – September 30, 2017  
***The Executive Committee is being asked to approve RESIG’s Investment Report.***
- D. **24** Public Self-Insurer’s Annual Report  
***The Executive Committee will be asked to ratify the Public Self-Insurer’s Annual Report. Each year RESIG is required to report details of workers’ compensation claims to the Dept. of Industrial Relations.***

***Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.***

**ACTION**

- E. 34 RESIG's Employee Handbook (Rose Burcina) M\_\_S\_\_A\_\_N\_\_  
***As part of RESIG's Strategic Plan, the Executive Committee is being asked to review and consider approving amendments to RESIG's Employee Handbook.***
- F. 49 Workers' Comp. State Claims Audit (Chris Spencer) M\_\_S\_\_A\_\_N\_\_  
***The audit will be presented to the Executive Committee for acceptance.***
- G. 55 Actuarial Services Contract (Rose Burcina) M\_\_S\_\_A\_\_N\_\_  
***The Executive Committee is being asked to consider approving a contract extension for actuarial services for the Property & Liability Program and Workers' Compensation Program with Bay Actuarial Consultants.***

**REPORT/DISCUSSION**

- H. 66 RESIG's Strategic Plan Update and Discussion (Rose Burcina)  
***Departmental updates of RESIG's 2016/17-2017/18 Strategic Plan will be presented to the Executive Committee for review and discussion.***
- I. 67 RESIG's Strategic Plan Review and Update Session (Rose Burcina)  
***Due to the Sonoma County firestorm in October, the Strategic Planning Review and Update Session was postponed. Discussion will be held to determine a meeting date to review and update RESIG's Strategic Plan.***
- J. 68 Executive Director's Report (Rose Burcina)  
***The Executive Director will update the Executive Committee on routine information not included in the agenda.***

**BOARD COMMUNICATION**

1. 70 BASIC Minutes—May 16, 2017; June 20, 2017; July 17, 2017; August 1, 2017; August 16, 2017; and September 8, 2017

**ADJOURNMENT**

Time: \_\_\_\_\_