



AGENDA

EXECUTIVE COMMITTEE

**August 18, 2016
 Meeting 12:30 P.M.**

**RESIG Conference Center
 San Andreas Conference Rooms I/II
 5760 Skylane Boulevard, Suite 100
 Windsor, CA**

ATTENDANCE – EXECUTIVE COMMITTEE/STAFF

Steve Jorgensen	_____	Rose Burcina	_____
Joe Pandolfo	_____	Chris Spencer	_____
Mary Downey	_____	Channing Prewitt	_____
Susan Field	_____	Will Davis	_____
Bob Raines	_____	Patty Baumunk	_____
Steve Eichman	_____	Steven Fields	_____
Eric Hoppes	_____	Deborah Fraser	_____
		Ronda Bergesen	_____
		Diane Vieyra	_____

ADMINISTRATORS/BROKERS/CONSULTANTS

Wells Fargo Ins. Services _____

Alliant Insurance Services _____

Self-Insured Schools of CA (SISC) _____

Guests: _____

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related accommodation to participate in this meeting, please contact RESIG at 707-836-0779. Requests must be made at least one full business day before the start of the meeting.

Written open session materials distributed to the Executive Committee are available for public inspection at RESIG, 5760 Skylane Blvd., Windsor CA 95492 during normal business hours.

CALL TO ORDER – Steve Jorgensen, President

Time: _____

Approval of Agenda

M___S___A___N___

INTRODUCTIONS AND RECOGNITIONS

- Recognition of Mary Downey’s first meeting as an Executive Committee board member.
- Introduction of the new RESIG employee, Jodi Misi—Benefits Coordinator.

PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any items within the subject matter jurisdiction of the Board, to include items on this agenda; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson, subject to the approval of the Board.

AGENDA

NOTE: THE BOARD MAY TAKE ACTION ON ANY DISCUSSION ITEM LISTED ON THIS AGENDA

INDEX

CONSENT CALENDAR

M___S___A___N___

PAGE

- | | | |
|----|-----------|--|
| A. | 06 | Minutes Approval – June 9, 2016 |
| B. | 12 | Warrants Issued – June and July 2016
<i>The Executive Committee is being asked to approve RESIG’s warrants, as summarized in the attached document.</i> |
| C. | 20 | Quarterly Investment Report – June 30, 2016
<i>The Executive Committee is being asked to approve RESIG’s Investment Report.</i> |
| D. | 22 | Internal Complaint Report – April through June 2016
<i>There are no internal complaints to report for the quarter listed.</i> |
| E. | 27 | Routine Personnel Items <ul style="list-style-type: none"> • Employment--Benefits Coordinator • Resignation—Telephonic Triage Nurse and Worker’s Comp. Clerical Asst. <i>The Executive Committee is being asked to ratify the hiring and resignations of RESIG employees as stated above.</i> |

- F. 28 Annual Review of Investment Policy 1.1.108
The Executive Committee is being asked to review and affirm RESIG's Investment Policy 1.1.108.
- G. 32 RESIG's Personal Necessity Leave Policy 1.6.102 and Employee Handbook
Due to the Healthy Workplace Healthy Family Act AB 1522 that was effective July 1, 2015, the Executive Committee is being asked to consider approving the amendment to RESIG's Employee Handbook and delete the Personal Necessity Leave Policy 1.6.102.
- H. 37 Strategic Planning Follow-Up
Departmental updates for the Strategic Plan are provided for review.

Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.

ACTION

- I. 39 Resolution 16/17-01 (Ronda Bergesen) M___S___A___N___
PERS Requirement 2016/2017 Adoption of Annual Salary Schedule
The Executive Committee is being asked to consider approving the Resolution, with a roll call vote, to ensure compliance with California Code of Regulations, Title 2, Section 570.5 and CalPERS.
- J. 42 New CAJPA Accreditation Required Documents (Rose Burcina)
 - Underwriting Policy M___S___A___N___
 - Workers' Comp. Memorandum of Coverage M___S___A___N___***The Executive Committee is being asked to consider recommending adoption of the underwriting policy and workers' compensation memorandum of coverage, as requirements to obtain the CAJPA Accreditation with Excellence, for presentation to the Board of Directors at the Fall 2016 Joint Powers Board Meeting.***

REPORT/DISCUSSION

- K. 59 Strategic Planning Session (Rose Burcina)
Discussion will be held regarding the Strategic Planning Session scheduled for October 20, 2016.
- L. 60 Executive Director's Report (Rose Burcina)
The Executive Director will update the Executive Committee on routine information not included in the agenda.

ADJOURNMENT TO CLOSED SESSION

Time: _____

CLOSED SESSION: PAGE 62

ADJOURNMENT TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEM:

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

1. Anticipated Litigation - (One Potential Case)
Workers' Compensation Claim: Juarez v. Cotati-Rohnert Park USD

RECONVENE TO OPEN SESSION

Time: _____

OPEN SESSION:

REPORT OF ACTION

ADJOURNMENT

Time: _____