



**AGENDA**

**EXECUTIVE COMMITTEE**

**February 23, 2017**

**Meeting 12:30 P.M.**

**RESIG Conference Center  
 San Andreas Conference Rooms I/II  
 5760 Skylane Boulevard, Suite 100  
 Windsor, CA**

**ATTENDANCE – EXECUTIVE COMMITTEE/STAFF**

|                 |       |                |       |
|-----------------|-------|----------------|-------|
| Steve Jorgensen | _____ | Rose Burcina   | _____ |
| Joe Pandolfo    | _____ | Chris Spencer  | _____ |
| Mary Downey     | _____ | Suzanne Pelz   | _____ |
| Susan Field     | _____ | Will Davis     | _____ |
| Bob Raines      | _____ | Patty Baumunk  | _____ |
| Eric Hoppes     | _____ | Steven Fields  | _____ |
| _____           | _____ | Deborah Fraser | _____ |
|                 |       | Ronda Bergesen | _____ |
|                 |       | Diane Vieyra   | _____ |

**ADMINISTRATORS/BROKERS/CONSULTANTS**

|                                   |              |
|-----------------------------------|--------------|
| Wells Fargo Ins. Services         | _____        |
| Alliant Insurance Services        | Eryn Elola   |
| Self-Insured Schools of CA (SISC) | Lola Nickell |
| Guests:                           | _____        |
|                                   | _____        |

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related accommodation to participate in this meeting, please contact RESIG at 707-836-0779. Requests must be made at least one full business day before the start of the meeting.*

*Written open session materials distributed to the Executive Committee are available for public inspection at RESIG, 5760 Skylane Blvd., Windsor CA 95492 during normal business hours.*

**CALL TO ORDER** – Steve Jorgensen, President

**Time:** \_\_\_\_\_

**Approval of Agenda**

M\_\_\_S\_\_\_A\_\_\_N\_\_\_

## **INTRODUCTIONS AND RECOGNITIONS**

## **PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any items within the subject matter jurisdiction of the Board, to include items on this agenda; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson, subject to the approval of the Board.

## **AGENDA**

**NOTE:** THE BOARD MAY TAKE ACTION ON ANY DISCUSSION ITEM LISTED ON THIS AGENDA

## **INDEX**

### **CONSENT CALENDAR**

M\_\_\_S\_\_\_A\_\_\_N\_\_\_

#### **PAGE**

- A. **05** Minutes Approval – January 19, 2017
- B. **16** Warrants Issued – January 2017  
***The Executive Committee is being asked to approve RESIG’s warrants, as summarized in the attached document.***
- C. **20** Quarterly Investment Report – December 31, 2016  
***The Executive Committee is being asked to approve RESIG’s Investment Report.***
- D. **28** RESIG’s Employee Handbook  
***As part of RESIG’s Strategic Plan, the Executive Committee is being asked to consider amendments to RESIG’s Employee Handbook.***
- E. **54** Strategic Planning Follow-Up  
***Departmental updates of the Strategic Plan are provided for review.***

***Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.***

**ACTION**

- F. 56 Joint Powers Board Mtg. Resolution (*President Jorgensen*) M\_\_S\_\_A\_\_N\_\_  
***The Executive Committee is being asked to consider approving Resolution, #16/17-03 with a roll call vote, designating the Joint Powers Board Meeting date to be June 8, 2017.***
- G. 57 Post Offer/Pre-Placement Program (*President/Jorgensen*) M\_\_S\_\_A\_\_N\_\_  
***The Executive Committee is being asked to consider deleting Post Offer/ Pre-Placement Program (POPP) policy 1.5.302 currently under the Loss Prevention Program and inserting the POPP policy under the Workers' Compensation Program as policy 1.2.204. Appeal language has been added to the policy.***
- H. 62 Community Relations, Petaluma City Schools (*President Jorgensen*) M\_\_S\_\_A\_\_N\_\_  
***Petaluma City Schools will request the Executive Committee to consider an exception be made for a property claim.***
- I. 89 Executive Committee Vacancy (*President Jorgensen*) M\_\_S\_\_A\_\_N\_\_  
***At the January 19, 2017 Executive Committee Meeting the Committee accepted the notice of resignation of Steve Eichman, Asst. Supt. of Business—Santa Rosa City Schools, effective January 13, 2017. Per RESIG's Bylaws, Section II.F.2. Vacated Terms, RESIG Staff has provided notification to the Board of Directors and solicitation of interested candidates. The Executive Committee will review the bios of candidates who have expressed interest in the vacant seat and consider taking action in appointing a member to fill the balance of the vacated term through June 30, 2019.***

**REPORT/DISCUSSION**

- J. 100 Benefits Department (*Patty Baumunk*)  
 • Update of Health Program Renewal Rate Ranges  
***RESIG Staff will update the Executive Committee on the health program renewal rate ranges.***
- K. 101 Executive Director's Report (*Rose Burcina*)  
***The Executive Director will update the Executive Committee on routine information not included in the agenda.***

**BOARD COMMUNICATION**

1. 103 BASIC Minutes—October 18, 2016

**ADJOURNMENT**

Time: \_\_\_\_\_